



# Gift Aid Declaration Form

Title: \_\_\_\_\_ First Name(s): \_\_\_\_\_

Surname: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ I would like St Hugh's College to treat all donations I have made, up to four years prior to this declaration and all donations I make from this date on-wards until further notice, as Gift Aid donations. I understand that if I pay less income tax and/or capital gains tax than the amount of Gift Aid claimed on all my donations in each tax year, it is my responsibility to pay any difference. I understand that I can cancel this declaration at any time by contacting the St Hugh's Development Office.

☐ I do not qualify, or would not like to make a Gift Aid declaration at this time.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*If you would like to amend your Gift Aid status, change your name or home address, or if you have any questions about Gift Aid or your donations to St Hugh's College, please contact the Development Office at [development.office@st-hughs.ox.ac.uk](mailto:development.office@st-hughs.ox.ac.uk) or 01865 613839.*

The Principal & Fellows of St Hugh's College in the University of Oxford is a registered charity, no. 1139717. How we use your data: The data you have provided on this form will be used by St Hugh's College to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumni and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships, or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; and record information about your willingness and capacity to support our charitable objectives. The data you have provided will be stored on St Hugh's alumni and supporters database controlled by the Development Team, and, in the case of alumni, may be shared with the central offices of the University Oxford. St Hugh's College adheres to The General Data Protection Regulation (GDPR) and is committed to protecting the privacy and security of your personal data; for full details of our Privacy Notice please visit our Governance webpage at <https://www.st-hughs.ox.ac.uk/discover/governance/>. Please let us know if you would like a printed version of this Privacy Notice. If at any time you have any queries about the use of your personal data, or wish to change the fact of, extent of, or use of your personal data, please contact the Development Team at [development.office@st-hughs.ox.ac.uk](mailto:development.office@st-hughs.ox.ac.uk) or by phone on +44 (0) 1865 613839.